

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: May 3, 2010 @ 7:30pm

Meeting Location: Old Library

Attendees: Kyle Hedirck, Scott Hayward (Chair), Billy Salter, Sharon McCarthy, Pat Jennings, Marie Fagan

1. Draft report discussion-

Need to split up report sections & use regs from other towns as a basis

Need to include the policy issues & draft regulations of hook-up issues.

Assignments (as taken from Scott's summary of other towns regulations)

General sewer policies & regulations: Marie, Billy, Sharon

Protection & damages: Pat & Jeff

Use of sewers & connection & work on: Kyle & Jeff

Severability: Scott

Reviewer: Larry

(Note: highlight yellow is for text that needs group feedback)

2. Questions for construction committee (to be conveyed by Scott):

Specs for residential connections to collection system

Feasibility of identifying a firm for doing all the hook-up connections

Clarification of expectations of our policy document

Clarification of list of properties which will be eligible to hook up

Next meeting is May 17, 2010.

Adjourned @ 9:30pm.

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: May 24, 2010 @ 7:30pm

Meeting Location: Old Library

Attendees: Kyle Hedirck, Scott Hayward (Chair), Jeff Ritter, Billy Salter, Sharon McCarthy, Pat Jennings, Marie Fagan

1. Discussion of consistency for drafting policy

Numbering: 1.A.i

Naming: fn-v1 for version 1

Highlighting: red for changes

Comments: in text within []

2. Discussed draft policy sections

Next meeting is June 1 or 2, 2010.

Adjourned @ 9:30pm.

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: June 7, 2010 @ 7:30pm

Meeting Location: Old Library

Attendees: Kyle Hedirck, Scott Hayward (Chair), Jeff Ritter, Billy Salter, Sharon McCarthy, Pat Jennings

1. Discussion of liabilities & penalties policies. Scott to revise.
2. Discussion of Title V decommissioning regulations
3. Discussion of revisions to “front-end” (Billy & Marie’s section)
4. Discussion of deed-restrictions & BoH’s release of restrictions. Need a policy to address this issue – Billy to draft.
5. Need policy to address the issue of individuals not connected town water- need to revise bylaw 125-32D.2 (ATM, 1994). Billy to draft.
6. Map & matrix – Pat & Marie to verify via bike tour.
7. Email revisions to Scott ASAP

Next meeting is June 22 , 2010.

Adjourned @ 9:15pm.

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: June 22, 2010 @ 7:30pm

Meeting Location: Old Library

Attendees: Kyle Hedrick, Scott Hayward (Chair), Jeff Ritter, Billy Salter. Absent: Marie Fagan, Sharon McCarthy and Pat Jennings.

- Chair opened meeting 7:30 pm, no minutes to approve.
- Discussion of draft sections of sewer policy provided by Kyle Hedrick and Billy Salter.
- Questions arose regarding: de-commissioning of systems, rules governing multiple uses on site; BOH role in de-activation; encouragement of participation versus penalties for failure; zero growth concept or snap shot of allowed capacities versus future additions; incentives and subsidies.
- Further discussion included the protocol for draft review outside the Sewer Policy Committee.
- Several assignments were taken on for next time: **Billy Salter** will prepare a paragraph regarding zero growth subsidies and **Scott Hayward** will prepare the Minutes and begin the process of editing the draft into a single document.
- It was noted that **Marie Fagan and Pat Jennings**, although absent from the meeting, will coordinate their tour and coordination of the Map and Matrix within the next week.
- **Deadlines** for the completion of the **Map and Matrix** coordination as well as the **Rough Draft** for review, discussion and vote will be the **next meeting**.

Meeting adjourned at 9:15pm. Next meeting on July 12 @ 7:30pm in old library--

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: August 17, 2010 @ 6:30pm

Meeting Location: Old Library

Attendees: Kyle Hedirck, Scott Hayward (Chair), Billy Salter, Sharon McCarthy, Pat Jennings, Marie Fagan

1. Finalize all draft minutes.
2. Discussion of map as verified by Pat & Marie. All properties within the line on the map are within the district.
3. BoS needs to establish method for determining betterment fee for all dwelling units.
4. Discussion & revision of draft of policies.

Next meeting is August 30, 2010 @ 7:30pm

Adjourned @ 9:40pm.

MINUTES
Town Center Wastewater Policy Committee

Meeting Date: September 28, 2010 @ 7pm

Meeting Location: Old Library

Attendees: Kyle Hedirck, Scott Hayward (Chair), Billy Salter, Sharon McCarthy, Pat Jennings, Marie Fagan, Jeff Ritter, Chris Ashley (guest)

1. Chris Ashley updated us on the status of the Building Committee.

- SRF Application is due on October 15th.
- Design to be substantially completed by Oct 15th.
- Construction bidding will take place in late winter.
- Town Meeting is available for circuit breaker votes or other related warrants.
- Construction start is scheduled for soon after in late spring or early summer.

Chris and Scott have been asked to attend the Selectmen's meeting on Tuesday the October 5. (Scott is unable to attend at this time.)

2. Other issues raised by Chris discussed a series of issues that concern both committees:

- District vs property owner jurisdiction over grinder pumps
- Map coordination and District design.
- Potential projects to expand the system's capacity; i.e. playing field irrigation.

3. Had discussion with Chris Ashley regarding his comments on the draft policies.

4. Discussion on getting comments from Mark Lanza on draft policies.

5. Minutes from previous meetings were approved.

Next meeting is October 6, 2010 @ 7:00pm

Adjourned @ 9:10pm.